

**Edna Township**  
**Regular Board Meeting**  
**December 17, 2024**  
**Dent Community Center, 201 Birch St, Dent MN 56528**

The meeting was called to order promptly at 7 pm and began with the Pledge of Allegiance.

Ben Bucholz, Keith Brokke, Kenny Moenkedick, Karen Marthaler and Echo Dockter were present. Other attendees are listed on the sign in sheet.

The agenda was reviewed. Brokke motioned to approve the agenda with additions. Moenkedick 2<sup>nd</sup> the motion and it passed unanimously.

The clerk's report of the November meeting was emailed to the supervisors prior to the meeting. Moenkedick motioned to approve the November minutes. Bucholz 2<sup>nd</sup> the motion and it passed unanimously.

The Treasurer's report showed receipts of \$11,912.41, disbursements of \$12,934.82 and working capital of \$295,317.44.

Bucholz motioned to approve the report as presented. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

Note that check #4163 was lost and will be replaced with check #4201.

Bucholz motioned to approve the claims as presented, Brokke 2<sup>nd</sup> the motion and it passed unanimously. Bucholz motioned to approve the transfer of \$33,042.92 from the money market account to the checking account. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

The Board discussed the request to accept the continuation of Stony Hills Dr, as shown on the plat for Stony Hills First Addition. Sonnenberg build the road. He stated that Stabnow had done the engineering inspections but the township does not have copies of the reports. They are looking for compaction reports, assurance that this is a 10 ton road and that the cul-de-sac has the proper radius. The supervisors were also concerned about the run off from the sides of the road on the hill. They also questioned the cul-de-sac at the end of this road. No one wants to have any issues later on if this is not going to be the end of the road. Moenkedick will discuss these questions with Chad Anderson.

Brokke received another phone call regarding the STOP AHEAD sign on Beaver Dam Road. Sonnenberg suggested that the county is responsible for signs that close to a county road. The sign is still there but one of the posts has been broken off. It was suggested that it would be repaired with a post bolted to the remaining portion of the post still in the ground. Sonnenberg agreed to look at it.

Bucholz attended the special meeting of Perham Area EMS held earlier this evening. Otter Tail County is part of a pilot program for rural EMS. The meeting was held to allow the EMS group to spend money for equipment. The funds will be reimbursed by the pilot program. The expenditures were approved by the EMS group.

Bucholz reported that the Hobart Township Board has decided not to proceed with the 460<sup>th</sup> town line road project at this time. Edna included funds for this project in the 2025 budget. There will be continuing discussion with Hobart about future plans for this road. At this time Brokke presented concerns about the miles of asphalt roads that have not had overlays in the past 25 years. He suggested setting up a long range plan to address this. This will be a continuing discussion.

The proposed policy document review was tabled for January.

Brokke reviewed and signed the Certificate of Completion for permit #202418.

The Weed Report was passed to Moenkedick. It is not due until January 31, 2025.

Reminders for the Spring Road Tour:

Traffic sign inventory

Paved roads that need overlay

Brushing and mowing

Moenedick reported that Arvig no longer handles retail computer equipment. There is no market for the computers that were purchased for the supervisors during COVID. Dockter was tasked with specing new computers for the clerk and treasurer.

The Treasurer and one supervisor position (Bucholz) are up for election in March. The filing period runs from December 31 through January 14, 2025 at 5 pm. The filing notice will published, posted and listed on the website.

The process to move Ednatownship.org website to a .gov website has begun. The instructions state this could take 30 days.

Board of Audit will be held at the January Meeting. The meeting will be held on January 14, 2025

The Bonded Indebtedness Report will be completed by Marthaler.

The meeting was adjourned at 8:29 pm.

*Eaw Doelst*

December 17, 2024

Terry Mathews

Lynne Brokke


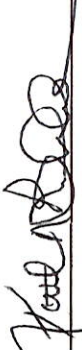

BSJ

Date Range : 12/1/2024 To 12/18/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/17/2024	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3669	\$206.97	100-41110-103-	Council/Town Board	\$206.97
12/17/2024	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3670	\$628.50	100-41110-103-	Council/Town Board	\$628.50
12/17/2024	Dent-U-Store	Annual payment - storage unit	3671*	\$605.00	100-41140-210-	Hall Rent (Paid)	\$605.00
12/17/2024	Sonnenberg Excavating, LLC	Spread gravel on 380th, work on done on 10/16/20247	3672	\$909.72	201-43141-224-402	Gravel/normal maintenance	\$909.72
12/17/2024	PERA	4th quarter, employee and employer portions	3673	\$750.00	100-41110-103- 100-41110-120-	Council/Town Board Council/Town Board	\$375.00 \$375.00
12/17/2024	Perham Health - Perham EMS	second half 2025 financial contribution	3674	\$27,828.00	230-41925-366-	Insurance	\$27,828.00
12/17/2024	MIN Ass of Townships Insurance Trust	Work Comp Insurance for 1 yr, 1-1-25 to 12-31-25	3675	\$539.00	100-49221-151-217	Work Comp Insurance	\$539.00
<b>Total For Selected Claims</b>							<b>\$31,467.19</b>

Date Range: 11/17/2024 To 12/17/2024

Detail

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>
		Benjamin D. Bucholz	Chair, Town Supervisor			12-17-24
		Keith Brokke	Town Supervisor			12-17-24
		Kenneth A Moenkedick	Town Supervisor			12-17-2024