

**Edna Township**  
**Regular Board Meeting**  
**June 20, 2024**  
**Dent Community Center, 201 Birch St, Dent MN 56528**

The meeting was called to order at 7 pm and began with the Pledge of Allegiance.

Ben Bucholz, Keith Brokke, Kenny Moenkedick, Karen Marthaler and Echo Dockter were present.

The meeting sign-in sheet is attached.

The agenda for the meeting was reviewed. Bucholz moved to move the approach application for Steve Gerszweski to follow the claims, and approve the rest of the agenda as listed. Moenkedick 2<sup>nd</sup> the motion and it passed unanimously. The May minutes had been emailed to the Board prior to the meeting. Moenkedick motioned to approve the minutes. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

The Treasurer's report showed receipts of \$191,548.52, disbursements of \$63,961.85 and working capital of \$483,360.53. Bucholz motioned to accept the report as presented. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

There were no bounties.

The claims for payment were reviewed. Noting that the dust control and crack fill invoices were for work completed to date and not the final invoices. Bucholz motioned to approve the claims as listed. Moenkedick 2<sup>nd</sup> the motion and it passed unanimously. Bucholz motioned to approve the transfer of \$104,769.30 from the money market account to the checking account. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

The access approach application from Steve Gerszweski was discussed. There were some concerns about the elevation of the property and the possible water drainage of the whole lot to the township road. There were also questions about snow removal. Cody, from Sonnenberg Excavation, was not concerned that there would be any issues with snow removal. The Board agreed the permit could be granted as presented.

Cody, from Sonnenberg Excavating, reported that Heart Lake Rd has not been dust guarded at this time, all the rest are done. The invoice from North Central is only for the roads done so far. The Devil's Lake Rd was done on Friday. The 2 minimum maintenance roads, 380<sup>th</sup> and 363<sup>rd</sup>, have received gravel. Three loads were taken to 380<sup>th</sup>. No more gravel will be put down unless there are complaints. Cody also reported the mowing has been done on the southern half of the township. The northern portion is scheduled for Friday or Monday.

Moenkedick reported on his conversations with Carr's. Spraying will cost \$210/hr and mowing/brushing is \$250/hr. The claw and a 3 man crew is \$350/hr. The recommendation for spraying is that it will take brushing/mowing and then spraying for the next 5 years to maintain the ditches. There was discussion concerning which ditches need to be reclaimed. No list was finalized at this time. Moenkedick is aware of the thistles in the ditches that are beyond the normal mowing area. Some questions were raised regarding the rules for mowing. Moenkedick will research these issues.

There are more approach applications this year than any other year. The following actions were taken at the meeting:

Lehn, on 423<sup>rd</sup> was assigned to Moenkedick,

Gerszweski, on 385<sup>th</sup> needed a variance, as noted earlier in the meeting, this permit was approved,

Arrington on W Little Mc agreed to a 24ft driveway instead of the 30 ft on the application, he will need a culvert, Brokke has approved this permit,

Vingoin on S Little Mac was assigned to Brokke,

Halvorson on Heart Lake Road was assigned to Moenkedick.

Dockter proposed changes to the forms used in the Approach Permit process. There are no changes to the policy. The application and instructions will be a separate document on the website. The Certificate of Completion is also a separate document. The Permit is not on the website. The Supervisor will issue the permit after the site inspection. There are 2 copies of the permit on one page – one for the applicant and one for the township. The permit does not need to be signed by the applicant. Bucholz motioned to accept the proposed changes and to update the website as soon as possible. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

The crack filling is almost done. The Newling invoice only covers the work that has been completed. The remained is expected to be finished before the July meeting. The pot holes have not been filled yet.

The seal coat will not be done until the crack fill is completed. Bucholz will contact the contractor.

Gary Schattschneider attended the meeting to give an update on the irrigator control issues. He reminded the Board that there is a liability issue and a road damage issue. If there is an accident because of an irrigator spraying the road the township and the landowner are both liable. Schattschneider has a spreadsheet and will continue to help the township track the progress. If there is no attempt to work on the trouble spots there could be issues. At this time it appears that progress is being made.

Brokke reported on the Ditch 25 meeting held in Vergas. He noted that the DNR was not invited. It looks like a difficult issue involving engineers, lawyers and hydrologists. He also noted that the DNR and OTC commissioners at the meeting 2 weeks prior voted to proceed with cleaning out a portion of the ditch and did not plan to install a bigger culvert.

Brokke also reported on the EMS meeting that was held on June 17<sup>th</sup>. The meeting was held to discuss the formula to figure out the amounts to be charged to each member. One of the factors that was requested was the number of calls from each area. Another factor raised was the townships which are served by more than one ambulance service. Bucholz will be attending the next meeting.

Brokke also spoke concerning the Dora Townline Road Agreement. Some changes were requested. Dockter will revise the document and Brokke will take it to the July meeting of Dora Township.

Bucholz reported on the new estimate from Stabnow regarding 460<sup>th</sup>. Stabnow stated the estimate to rebuild 460<sup>th</sup> to a 10 ton road would be the same as the original estimate for an 7 ton road. The difference is in the base. The Board will be looking for more information.

There was no update on the Stony Hills issue at this time.

Correspondence included a letter from the State Demographer, noted that the population estimate did not match the number being used for the EMS payment calculations. There was also a LTAP brochure and the membership cards from MAT.

Noted that the election administrator meeting, election judge training and voting equipment testing meetings are already being scheduled. Edna Township has enough people interested in being election judges.

There are still problems with the township emails. At this time all Board members agreed to establish gmail accounts. This service is free.

The meeting was adjourned at 9:03 pm.

A handwritten signature in black ink, appearing to be "R. Long", written in a cursive style.

June ~~18~~<sup>20</sup>, 2024

Terry Marthale  
Gary Schellhorn

Cathy Klunn

Claims List for Approval

Edna Township




Date Range : 5/20/2024 To 6/20/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/16/2024	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3618	\$206.97	100-41110-103-	Council/Town Board	\$206.97
06/16/2024	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3619	\$628.50	100-41110-103-	Council/Town Board	\$628.50
06/16/2024	Sonnenberg Excavating, LLC	Grading May 5,13,15,20,22,24,28,29,30,31	3620 4137	\$9,758.00	201-43140-224-	Grading Services/regular	\$9,758.00
06/16/2024	Sonnenberg Excavating, LLC	Graveling Sybil Lane and Trail, May 20,23	3621 4138	\$15,376.32	201-43142-224-	Gravel, Class 5, major road repair	\$15,376.32
06/16/2024	PERA	2nd quarter, employee and employer portions	3622	\$750.00	100-41110-103- 100-41110-120-	Council/Town Board Council/Town Board	\$375.00 \$375.00
06/18/2024	North Central Inc	Dust control for 9 roads	3623 4133	\$34,398.75	201-43146-220-412	Dust control	\$34,398.75
06/18/2024	Newling Asphalt Services, LLC	Crack Fill	3624 4134	\$41,075.00	201-43132-224-	Crackfill	\$41,075.00
06/18/2024	Dora Township	1/2 cost of crack fill on Engstrom Beach townline road	3625 4135	\$1,000.00	201-43132-224-405	Crackfill	\$1,000.00

Date Range : 5/20/2024 To 6/20/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
				\$103,193.54			\$103,193.54

Total For Selected Claims

	Benjamin D. Bucholz	Chair, Town Supervisor				6-20-24	
	Keith Brokke	Town Supervisor				6-20-24	
	Kenneth A Moenkedick	Town Supervisor				6-20-2024	