

Edna Township
Regular Board Meeting
April 16, 2024
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7 pm by Chairman Bucholz and began with the Pledge of Allegiance.

Ben Bucholz, Keith Brokke, Kenny Moenkedick, Karen Marthaler and Echo Dockter were all present, others are listed on the attached sign in sheet.

The agenda was reviewed. Brokke motioned to approve the agenda with the addition of the MOU (Memorandum of Understanding) for Nietzke, a couple more approach permits and moving the crack fill quote to follow the claims section. Moenkedick seconded the motion and it passed unanimously.

The clerk's report for the first part of the March meeting was approved. This meeting was recessed and continued with the Spring road tour. The second part of the meeting was adjourned at 6:10 pm on April 10th. Brokke motioned to approve the report as emailed. Moenkedick seconded the motion and it passed unanimously.

The Treasurer's Report showed receipts of \$317.24, disbursements of \$19,035.38 and working capital of \$358,875.76. Brokke motioned to accept the report as presented, Moenkedick 2nd the motion and it passed unanimously.

There were no bounties.

The claims were reviewed. Bucholz motioned to pay the claims as presented. Brokke 2nd the motion and it passed unanimously. Bucholz motioned to approve the transfer of \$3,494.87 from the money market account to the checking account. Brokke 2nd the motion and it passed unanimously.

The supervisors reviewed their road recommendations with Newling Asphalt, for crack fill and seal coat. Newling does not do seal coat but was able to provide input on which roads should be seal coated.

The list for crack fill and seal coat is attached to these minutes.

Bucholz motioned to accept this list for crack fill. Moenkedick 2nd the motion and it passed unanimously. The quote for crack fill includes the maintenance for the 5 pot holes listed.

Brokke motioned to have Bucholz begin the bid/quote process for the 2024 seal coat projects. That list is also attached to these minutes.

The phone calls and contacts for this month:

Mac Stoll, permit #202305 has completed the approach and it was approved.

Brokke stated the Waylon Bertsch septic system is not going to be done.

Approach permits have been received for Dan Borman (202402), Mike Hofer (202403), Wade Haider (202404) and Greg Wheelden (202405).

The Board still has question regarding the petition for the vacation of the cul-de-sac in Stony Hills. A hearing needed to be set at this meeting. Moenkedick motioned to set the hearing for 6:30 pm on December 17, 2024. Brokke 2nd the motion and it passed unanimously. After more discussion it was agreed that the board needed some legal advice regarding the questions raised about changing the plat. Moenkedick and Dockter will meet with Attorney Felix as soon as possible.

The Board did not take any action on the questions of traffic markings or right-of-way clearing at this time.

Dust control for 2024 was discussed. There were quotes from North Country, Corbin and Fergus Pump. Moenkedick motioned to have North Country, Curt Osterfeld provide the dust control this year. Brokke 2nd the motion and it passed unanimously.

Brokke attended the EMS meeting and Bucholz was able to view the power point presentation from the meeting. It was discussed. There will be invoices sent for 2024 and 2025.

Noted that the MOU was mailed to Nietzke on April 4, 2024. No response has been received.

Thank you notes for the donations have been received from the Perham Area Public Library and the New York Mills Cultural Center.

The Approach Policy paperwork is cumbersome. The clerk will be working on simplifying the paperwork flow. This may involve changing the forms. All changes will be reviewed before being changed on the website.

The house in road right-of-way on Fawn Oaks Road still has not moved and road restrictions have been lifted. Brokke will be checking on this again.

Noted the proposed town line agreement has been emailed to Dora Township and has been scheduled for review at their May meeting. There is also a proposed update to the Hobart town line road agreement to clarify which township is maintaining the portion of 460th wet of 365th. Bucholz will be contacting the Hobart board.

The meeting was adjourned at 9:24 pm.



Ewan J. Dockett

2024 list of roads to be crack filled, including the length of the road

385th – 2594

428th – 5260

430th – 5216

450th – 2391*

Bill's Beach Road – shoulders

E Paul Lake Dr – 3216

Engstrom Beach, after the Y, road and lane – 2640

Fawn Oaks Road – 7143

Fawn Oaks Trail – 631

Jackim Drive and Trail – 2191

N Little Mc – 6700

Seclusion Point – 2457

S Little Mc – 3383

S Paul Lake Dr – 2909

Pot Holes

450th, 455th, Bill's Beach, E Little Mc, N Little Mc

Roads recommended for seal coat

450th – 2391

Engstrom Beach – 6000

Jackim Dr and Trail

East Little Mc – south of the 'new part'

April 16, 2024

~~Terry Marshall~~

Berta Park

Tom Simonsburg




Date Range : 4/1/2024 To 4/15/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/14/2024	Susan Flatau	Mileage for election judge training 25@.67	3601	\$17.42	100-411410-331-	Elections	\$17.42
04/14/2024	Karen Marthaler	Mileage for Spring Short Course Training at Mahnomem 123miles@.67 & Short Course Fee \$75	3602*	\$157.41	100-411110-331- 100-411110-310-	Council/Town Board Council/Town Board	\$82.41 \$75.00
04/14/2024	Echo Dockter	Short Course Fee - \$75, copies for Feb, March and Annual Meeting	3603	\$129.30	100-411110-310- 100-411110-352-	Council/Town Board Council/Town Board	\$75.00 \$54.30
04/14/2024	Otter Tail County Auditor-Treasurer	Ditch Assessment for 2 'parcels', P20200996005000 and R20000030012005,	3604	\$9.26	201-43141-224-	Gravel/normal maintenance	\$9.26
04/14/2024	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3605	\$408.42	100-411110-103-	Council/Town Board	\$408.42
04/14/2024	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3606	\$889.70	100-411110-103-	Council/Town Board	\$889.70
04/14/2024	Ben Bucholz	Mileage for Sprng Road Tour, 89@.67	3607	\$59.63	201-411110-331-	Council/Town Board	\$59.63

Date Range : 4/1/2024 To 4/15/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
				\$1,671.14			\$1,671.14

Total For Selected Claims

	Benjamin D. Bucholz	Chair, Town Supervisor				4-16-24	
	Keith Brokke	Town Supervisor				4-16-2024	
	Kenneth A Moenkedick	Town Supervisor				4-16-2024	