

EDNA TOWNSHIP REGULAR BOARD MEETING MINUTES

TUESDAY, OCTOBER 29, 2024, 7:00PM

DENT COMMUNITY CENTER, 201 BIRCH ST, DENT, MN 56528

Present: Ben Bucholz, Keith Brokke, Kenny Moenkedick, Karen Marthaler, and Sandy Tingelstad.

1. Call to Order - The Board Meeting was called to order at 7:00 pm by Chairman Ben Bucholz with The Pledge of Allegiance.

2. Appoint Deputy Clerk – Keith Brokke made a motion to appoint Sandra Tingelstad to serve as the meeting’s deputy clerk. Kenny Moenkedick seconded the motion. Motion approved.

3. Review agenda - There were 3 additions to the agenda. 8. Engstrom Beach Road Drainage Easement, and under 10. Road Report, approve 2023 township mileage from OTC Highway Dept and OTC Highway Dept Winter Maintenance Resolution. Ben Bucholz made a motion to approve the agenda with the three additions. The motion was seconded by Kenny Moenkedick. Motion approved.

4. Clerk’s Report - Minutes from the September 18, 2024 monthly Board meeting were not available. Board approval of the clerk minutes from the September meeting were tabled until the November 19, 2024 regular board meeting.

5. Treasurer’s Report:

Treasurer Karen Marthaler presented the September, 2024 financial report. There were receipts of \$185.56, disbursements of \$88,906.13, and working capital of \$178,524.72. Ben Bucholz made a motion to approve the September financial report. Keith Brokke seconded the motion. Motion approved.

6. Bounties – none to be paid.

7. Claims for Payment – the October claims were reviewed. Keith Brokke made a motion to approve the claims as reported and to transfer \$11,980.19 from the money market account to the checking account. Motion seconded by Kenny Moenkedick. Motion approved.

8. Engstrom Beach Road Drainage Easement – a resident ^{Jim Mertes Jr.} from Engstrom Beach Road approached the board re: ownership and maintenance of a drainage ditch between their residence and an adjacent property owner. The question has become who owns the easement and therefore, who is responsible for maintaining it. The property line of the two properties runs down the middle of the easement. Kyle Westergaard from OTC Land and Resource and Dan Bucholz, OTC commissioner, were present for the board meeting to assist in resolving the issue. The easement is not under the jurisdiction of Edna Township. Mr. Westergaard reported that OTC Land and Resource has no authority over the easement because it is private property. The only case where OTC Land and Resource might have authority to maintain the drainage ditch would be if there had been a maintenance agreement made with OTC Land and Resource at the time of the property development, approximately between 1971 and 1974. If no such maintenance agreement was made, OTC Land and Resource cannot go onto private property and an agreement will have to be made between the two property owners as to who has the responsibility of maintaining the road drainage easement. Mr. Westergaard will check county records to see if a

maintenance agreement exists. The board tabled the issue until it hears back from OTC Land and Resource.

9. Stony Hills cul-de-sac vacation – Kenny Moenkedick made a motion to set a Public Hearing for the Stony Hill cul-de-sac road vacation for November 19, 2024 at 7:00pm. Keith Brokke seconded the motion. Motion approved. A Public Hearing notice will be posted.

10. Road Report:

- a. 385th – additional Class 5 has been applied
- b. Road Striping – has been completed
- c. Road Authority Report – no reports
- d. Engineer Reports – no reports
- e. Weed Control – road ditches, mowing – cold weather is freezing the ditches.
- f. Review the Priority Report for Subcontractors - Kenny Moenkedick commented that he would like to see road ditches mowed and sprayed to the fences. The board will confer with Torrey Sonnenberg, township road maintenance contractor, at the next board meeting. With winter approaching, this will be a discussion for spring and summer maintenance.
- g. Wood Duck Loop – no replies to mass text sent out by the town board
- h. 2023 OTC Highway Dept mileage report – Ben Bucholz made a motion to accept the 2023 OTC Highway Dept mileage report. Kenny Monekedick seconded the motion. Motion approved.
- i. OTC Highway Dept Winter Maintenance Resolution – Ben Bucholz made a motion to purchase 400 cubic yards of Winter Sand and 100 cubic yards of Straight Salt from OTC Highway Dept. Keith Brokke seconded the motion. Winter Maintenance Resolution approved.

11. Correspondence- a. Keith Brokke reported on the EOT Assn of Townships Annual Meeting held on October 22, 2024. Had a good meeting and attendance.

b. Approach Permits – Cashier Check – tabled to the November regular board meeting

12. Unfinished Business:

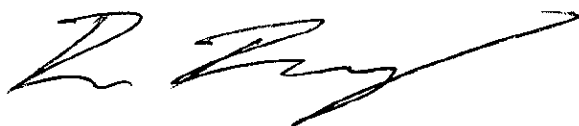
- a. Traffic sign inventory – 2025 Spring road tour

13. Other – no other business.

The checks were signed and Chairman Ben Bucholz adjourned the meeting at 8:14pm.

The next board meeting will be Tuesday, November 19, 2024 following the Public Hearing at 7:00pm.

Submitted By Sandy Tingelstad, Appointed Deputy Clerk for Edna Township October 29, 2024 Regular Board Meeting



10-29-24

Sign in
Kyle Westergard
Terry Marthaler
JAMES MENTES JR
Lynne BROKKE
Dan Bucholz

OTTERTAIL COUNTY L&R

**ORDER SETTING FORTH INITIAL DESCRIPTION
AND SETTING HEARING DATE**

WHEREAS, the Town Board of Edna Township, Otter Tail County, Minnesota, was presented a Petition at its regular meeting on the 29th day of October, 2024, requesting the vacation of a cul-de-sac; and

WHEREAS, the Petition contained a description of the portion of the cul-de-sac to be vacated and the names of the owners over which the road passes; and

WHEREAS, Minnesota Statutes Section 164.07, subd 2, requires the Town Board to make an Order describing as nearly as practicable the road to be vacated, describing the several tracts of land through which the road passes and fixing a time and place when and where the Town Board will meet and act upon the Petition.

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The cul-de-sac proposed to be vacated is described as follows:

That part of Stony Hills Drive as platted in Stony Hills, according to the recorded plat on file and of record in the office of the County Recorder, Otter Tail County, Minnesota described as follows:

Commencing at the northeast corner of Lot 1, Block 3, said Stony Hills; thence South 79 degrees 02 minutes 20 seconds West along the north line of said Block 3, a distance of 67.09 feet to the point of beginning; thence continue South 79 degrees 02 minutes 20 seconds West along said north line, 50.41 feet; thence westerly along a nontangential curve concave to the north, along the north line of said Lot 1, Block 3, having a radius of 60.00 feet, a central angle of 224 degrees 39 minutes 59 seconds, an arc length of 235.27 feet, a chord bearing of North 72 degrees 53 minutes 36 seconds West and a chord distance of 111.00 feet; thence South 66 degrees 29 minutes 33 seconds East, nontangential to said curve, 20.00 feet; thence easterly along a tangential curve concave to the north, having a radius of 233.00 feet, a central angle of 34 degrees 28 minutes 08 seconds, an arc length of 140.17 feet, a chord bearing of South 83 degrees 43 minutes 36 seconds East and a chord distance of 138.07 feet, to the point of beginning and there terminating.

2. The several tracts of land through which the cul-de-sac passes and their owners are as follows:

Owners – Travis Doll and Jenny Doll

Description of Land - Lot One (1), Block Three (3), Stony Hills

Owners – Heath Tupper and Allison Tupper

Description of Land - Lot Six (6), Block Two (2), Stony Hills First Addition

3. The Edna Town Board will conduct a hearing at 7:00 p.m. on the 19th day of November, 2024 at the Dent Community Center, Edna Township, to examine the cul-de-sac, receive public comment, consider the proposed action and act on the Petition.

NOTICE OF RIGHT TO APPEAL

Affected landowners have right to appeal as provided in Minnesota Statutes Section 164.07, subd. 7 to seek judicial review of the award of damages, public purpose or necessity of the decision of the Town Board.

DATED:

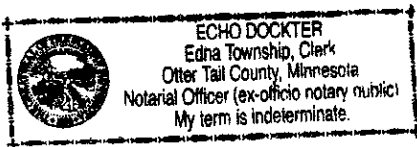
BY THE TOWN BOARD

Echo Docket

Town Clerk

[Signature]

Town Board Chair



Commissioner of Transportation
State of Minnesota

Attn: Kristine Elwood, Assistant Commissioner
State Aid and Statewide Radio Communications Division

I hereby certify that the mileage listed for the townships in the County of Otter Tail
are that mileage that has been maintained and open to the traveling public at least eight
months of the year 2023 (MINN. R. 8820.0100, Subp. 17b):

<u>TOWNSHIP</u>	<u>MILES</u>
<u>Dunn</u>	<u>49.80</u>
<u>Eagle Lake</u>	<u>39.90</u>
<u>Eastern</u>	<u>37.00</u>
<u>Edna</u>	<u>55.70</u>
<u>Effington</u>	<u>32.00</u>
<u>Elizabeth</u>	<u>47.00</u>
<u>Elmo</u>	<u>28.00</u>
<u>Erhards Grove</u>	<u>35.00</u>
<u>Everts</u>	<u>35.00</u>
<u>Fergus Falls</u>	<u>33.75</u>
<u>Folden</u>	<u>33.00</u>
<u>Friberg</u>	<u>43.00</u>
<u>Girard</u>	<u>43.00</u>
<u>Gorman</u>	<u>39.05</u>
<u>Henning</u>	<u>39.66</u>
<u>Hobart</u>	<u>44.50</u> <u>(635.36)</u>

Total Town Mileage (mi.) continued

October 18, 2023
(DATE)


(Signature) County Highway Engineer

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RESOLUTION

WINTER MAINTENANCE AGREEMENT

BE IT RESOLVED, that the following request is approved by the City or Township and Otter Tail County is hereby authorized to provide the materials and or services as requested below.

BE IT RESOLVED, that the work will be included in our regular maintenance or after our regular maintenance work is completed.

BE IT RESOLVED, that there is a 5 Ton minimum with no returns or dump backs.

CITY/TOWNSHIP EDNA

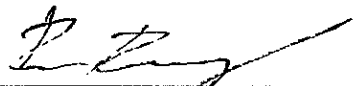
		APPROX. QTY.
WINTER SAND COST	<u>\$44.40 Per Cubic Yard or \$31.70 Per Ton</u>	<u>400 cy</u>
STRAIGHT SALT COST	<u>\$141.13 Per Cubic Yard or \$128.30 Per Ton</u>	<u>100 cy</u>
STRAIGHT SAND COST	<u>\$17.37 Per Cubic Yard or \$12.41 Per Ton</u>	<u> </u>

SALT/SAND TO BE HAULED BY Edna Township / sonneberg excavation
City/Township/Contractor

SALT/SAND TO BE LOADED BY COUNTY PERSONNEL ONLY

BE IT FURTHER RESOLVED, that the City or Township will be responsible for all cost of materials and services provided.

Adopted this 29th day of October, 2024.


City or Township Official

Comments:

Ben Bucholtz