

EDNA TOWNSHIP MEETING September 15 ,2020 www.ednatownship.org

The meeting was called to order at 7:08 p.m. and began with the Pledge of Allegiance.

Dennis Sazama, Carol Nelson, Karen Marthaler and Echo Dockter were present when the meeting began. Gary Schattschneider arrived a little later.

The agenda was reviewed. Sazama made a motion to accept the agenda with the addition of Heart Lake Rd and Devil's Lake and 450th under Road Report. Nelson 2nd the motion and it passed unanimously.

The Clerk's report was reviewed. Nelson made a motion to accept it as written. Sazama 2nd it and the motion passed unanimously.

The Treasurer's report showed receipts of \$649.82, disbursements of \$43,561.78 and working capital of \$425705.04. Sazama made a motion to accept the report as presented. Nelson 2nd the motion and it passed unanimously.

The claims for payment were reviewed. Noted that the fog oil amount used was more than the original amount bid. This accounts for the difference between the bid amount and the invoice amount. Sazama made a motion to pay the claims as presented. Nelson 2nd the motion and it passed unanimously.

Road Report

Noted that Lot Pros still has not replied to Sazama regarding the quality of the work done. This claim still has not been paid.

380th has ruts and at least one pot hole. This is a minimum maintenance road, but that does not mean no maintenance. Sazama requested that Sonnenberg deliver gravel and do the grading necessary to fix the ruts and pot holes. There was a short discussion leading to the decision not to change this road to anything other than minimum maintenance.

Gravel was also delivered to Minnesota St. between 380th and 125th (also a minimum maintenance road).

There was a discussion regarding the Access Permit policy and the requirement for culverts made of metal. The current policy does not allow plastic pipe in the road right of way. This is a problem now because of the shortage of metal culverts. There was some concern about the possibility and probability of plastic culverts being bowed when not installed correctly. This is more of a problem when the culverts are not installed by a contractor. The Board agreed to change the policy to include dual wall plastic culverts.

It has been noted that there is a propane tank in the road right of way on Mallard Loop. There was a concern that it will cause problems with snow removal. This has not been resolved.

Sazama is still working on talking to Land and Resources regarding the right of way ditches near the drainage ditch problem area on Engstrom Beach.

Nelson is continuing to work on a policy for brushing, tree removal and mowing the road right of ways. There was considerable discussion about the removal of trees. A plant becomes a tree if it is more than 6" in diameter when measured at 2 ft above the ground. If the tree is in the road ROW the land owner must be notified (in writing) that the township is going to remove the tree. The land owner has 14 days to object. Once the objection is received the township must hold a hearing. The land owner does have the right to remove his own trees that are in the ROW. As the discussion continued it was determined that more work needs to be done on this policy. There were also questions raised about the possibility of needing a separate policy for brushing and tree removal. Other items that should be addressed include tree stumps, spraying and mowing. Nelson will continue working on this policy and it will be on the October agenda. Sazama stated that the 3 permits from August have all been completed and approved. A new permit for Suhl's was approved.

Heart Lake has a beaver hole in it on the north side. It is now red flagged. It should be fixed by Wednesday by Sonnenberg. Sazama gave Sonnenberg permission to do this, and it was confirmed by the Board.

Sazama will contact a beaver trapper to trap beavers on Heart Lake Rd. Sazama made motion to get the trapping and road repairs done. Schattschneider 2nd the motion and it passed unanimously. The Poison ivy issue on Heart Lake needs to be addressed in the Spring.

Sazama has received complaints regarding the Devil's Lake Road. The snow plow (last year?) throws rocks and damaged a deck. The Board confirmed with the snow plow driver that the speed being driven is the appropriate speed to clear the snow.

Nelson mentioned that the newly fog coated part of 450th is pitch black and has no lines. An email was sent to Newling regarding striping all the roads that were seal coated this summer since they were all fog coated and would look the same, pitch black with no lines. Sazama made a motion to hire Newling to stripe these roads if he can do it yet this Fall.

Schattschneider 2nd the motions and it passed unanimously

The engineers report included his review of the Ackling road project. Stabnow was there the day after the meeting as requested by Ackling. By that time at least 2 of the inspection points had already passed. There is no assurance from the township that this road meets the road specs at this time.

Schattschneider will be looking into amending the road specs for accepting an existing road, or a road that the township had no inspections while it was being built.

Stoney Hills is still in process. Stabnow is still working on the changes to the road specs policy to allow something other than a cul-de-sac at the end of a road.

Nelson agreed to attend the Perham EMS meeting on September 21.

A reminder that the CARES money would be disbursed at the October meeting. Anything not used by then will be returned to the county.

Additional election judges are being found. Anyone present at the polling place must be an election judge, even if their primary job is to keep the booths sanitized.

Other unfinished business still includes:

- Town road agreements – assigned to Dockter

- Traffic control

- Traffic sign inventory

- Proposed schedules for continuing maintenance

- Posting box outside the community center. The city of Dent agreed to this.

Thank you to Karen Marthaler for the extra work required to get the CARES funds.

Please note that Karen Marthaler was the one that did the extra work to get the CARES funds that were used to purchase the additional computers to allow the Board to communicate effectively regardless of COVID restrictions.

Sazama and Nelson received the new computers and some instruction.

The meeting was adjourned at 9:05 p.m.

September 15, 2020

Jeff Stabnow

Torey Sommerberg

Date Range : 9/1/2020 To 9/18/2020

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/10/2020	Sonnenberg Excavating	West Paul Lake - fix culvert, near 43728	3215*	\$4,945.00	201-43142-224-403	Gravel, Class 5, major road repair	\$4,945.00
				<i>3548</i>			
09/10/2020	Otter Tail County Treasurer-Fir Ave	Repairs for 36979 S Little McDonald Dr E911 sign	3216*	\$50.00	100-43145-224-411	Road signs - replacement - removal	\$50.00
				<i>3549</i>			
09/10/2020	Newling Asphalt Services	Patch potholes - 455th St (near castle house)	3217	\$237.50	201-43121-224-	Paved Streets	\$237.50
				<i>3550</i>			
09/10/2020	Arvig	3 laptop computers for supervisors including Malwarbytes Pro, Office 2019	3218*	\$6,074.85			
				<i>3551</i>			
09/10/2020	Morris Sealcoating & Trucking	Sealcoating 2020, includes Beaver Dam Road, E Paul Lake Rd, 395th and 450th ST	3219*	\$51,729.38	100-41990-210-	Other General Government - CARES	\$6,074.85
				<i>3552</i>			
09/10/2020	J. K. Stabnow, PE	Engineering Services 12/13-9/10/20 Sealcoat projects for 2020 at 8% of cost	3220	\$3,310.00	201-43137-220-407	Sealcoat	\$51,729.38
				<i>3553</i>			
09/10/2020	Sonnenberg Excavating	Road grading - 8/4,6,19,20,26,31	3221	\$4,664.00	201-43101-300-407	Highways, Streets & Roadways	\$3,310.00
				<i>3554</i>			
09/10/2020	Dora Township	1/2 cost of repair work on Engstrom Beach Rd, done on 8/17	3222	\$217.50	201-43140-224-402	Grading Services/regular	\$4,664.00
				<i>3555</i>			
09/10/2020	City of Dent - Fire	1/2 of Fire Contract	3223	\$15,300.00	201-43121-224-	Paved Streets	\$217.50
				<i>3556</i>			

Date Range: 9/1/2020 To 9/18/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/10/2020	PERA	3rd quarter, employee and employer portions	3224	\$450.00	225-42201-360-501	Fire Contract	\$15,300.00
			ACK		100-41110-100- 100-41110-120-	Council/Town Board Council/Town Board	\$225.00 \$225.00
Total For Selected Claims				\$86,978.23			\$86,978.23

Carol Nelson
Date 9-15-2020

Carol Nelson
Town Supervisor

Dennis Paganis
Date 9-15-2020

Dennis Paganis
Chair, Town Supervisor

Gary Schattschneider
Date 9-15-2020

Gary Schattschneider
Town Supervisor