

**EDNA TOWNSHIP MEETING      June 16,2020      www.ednatownship.org**

The meeting was called to order and began with the Pledge of Allegiance.

Dennis Sazama, Carol Nelson, Gary Schattschneider, Echo Dockter and Karen Marthaler were present.

The agenda was reviewed. Sazama made a motion to approve the agenda with the addition of Nelson's notes on ditches, trees and Lake Region Electric. Nelson seconded and the motion passed unanimously.

The Clerk's report was reviewed. Sazama made a motion to approve with corrections. Schattschneider seconded the motion and it passed unanimously.

The Treasurer's Report showed receipts of \$82.50, disbursements of \$24,703.96, and working capital of \$267,947.04. Sazama made a motion to accept the report as presented. Nelson 2<sup>nd</sup>, the motion and it passed unanimously.

Marthaler brought up check #3426, which has not been cashed and we are certain was lost. This was a check for gopher bounties. MAT suggested that we VOID that check and resubmit the claim. The Board agreed and this was added to the Claims for payment list. Sazama made a motion to pay the claims as presented with the addition. Schattschneider seconded the motion and it passed unanimously.

Sazama presented the Road Authority report. So far, Sazama has not been able to contact Lot Pros to do the pavement marking. There was an emergency on East Little McDonald Dr, near 44525, when a tree fell across the road. Sazama made the decision to call Sazama Road Maintenance to get the tree cleared as soon as possible. Sonnenberg, who has the contract for this work, was called later to clean up the right of way.

There was a report of the STOP sign at the intersection of 460<sup>th</sup> and N Little McDonald is down. Sonnenberg noted that the 2 STOP signs along 460<sup>th</sup> seem to disappear quite frequently. The other one is at the intersection of 385<sup>th</sup> and 460<sup>th</sup>. This was followed by a discussion of the problems that are caused by farmers planting crops in the road right of way. Over time the ditches began to get filled in – and this causes problems with snow plowing. This is a problem that seems to get worse every year.

Sazama also reported getting a call regarding the culvert on West Paul. This is on the priority list. Sonnenberg stated it should be done by the end of the month.

Jeff Stabnow talked about the Stony Hills development. The report and invoice are attached to the minutes. The invoice goes to Stony Hills per Edna Township Road Specs. The report is included here as proof that the road is being built to Edna Township Road specs. There was also a discussion regarding using a 40 ft T instead of a cul-de-sac. This should be discussed further and possibly added to Road Specs as an option.

Weed Control – Carr's has been called. They have not contacted Carol yet for the list of spots where the poison ivy is bad.

The Priority list for Sub-contractors was reviewed and updated.

The 3 spots for dust control were identified as around Kerbs Lake, by Satter's and Benson's along 380<sup>th</sup>, and Devils Lake Rd.

It was noted that the EMS agency has found a temporary solution to the overcrowding problems in their current location. At this time it did not seem prudent to look into building.

MAT identification cards were handed out.

The unfinished business items were noted:

Ditches – brushing, tree removal, spraying – possibly need a policy

Nelson contacted Lake Region to ask about the trees tangled in the wires. She should be receiving a map showing their planned rotation for tree trimming.

Traffic control

Traffic sign inventory

Proposed schedules for continuing maintenance

Dockter noted that the preparation for elections has begun. Judges will be trained on-line this year. Interesting to note that Otter Tail county trains 600-800 election judges every 2 years.

The meeting was adjourned at 8:27 p.m.

Claims List for Approval

Edna Township

Date Range : 5/10/2020 To 6/16/2020

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
06/09/2020	Carol Nelson	MAT class	3189	\$25.00	201-41110-310-	Council/Town Board	\$25.00
06/09/2020	Sonnenberg Excavating	Grading on 5/12,13,26,28	3190	\$3,448.50	201-43101-224-402	Highways, Streets & Roadways	\$3,448.50
06/09/2020	Otter Tail County Treasurer	Sand and Salt for 1/13 Statement 2766	3191	\$754.43	201-43125-220-401	Ice and Snow Removal	\$754.43
06/09/2020	Newling Asphalt Services	Crack filling - per quote	3192	\$10,000.00	201-43132-224-405	Crackfill	\$10,000.00
06/09/2020	PERA	2nd quarter, employee and employer portions	3193	\$450.00	100-41110-100- 100-41110-120-	Council/Town Board Council/Town Board	\$225.00 \$225.00
<b>Total For Selected Claims</b>				<b>\$14,677.93</b>			<b>\$14,677.93</b>

*Carol Nelson*  
\_\_\_\_\_  
Carol Nelson  
Town Supervisor  
Date 6-16-2020

*Dennis Szazama*  
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Dennis Szazama  
Chair, Town Supervisor  
Date 6-16-20

*Gary Schattschneider*  
\_\_\_\_\_  
Gary Schattschneider  
Town Supervisor  
Date 6-16-20

**J.K. Stabnow, PE**

J.K. (Jeff) Stabnow, PE  
Professional Civil Engineer  
40186 N Clitherall Lake Road  
Clitherall, MN 56524-9640  
E-mail : stabnow@arvig.net  
Phone : 218 770 1276

June 16, 2020

Chad Anderson  
New Horizons Realty  
423 W Main St  
Perham MN 56573

**Engineering Invoice**

Re: Engineering Services: April 29 through June 15, 2020

**Stony Hills Development - Edna Township – Road Construction Inspection**

April 29 meet on site with Contractor Rick Johnson. Reviewed clearing and grubbing activities including location for stump disposal. Discuss construction expectations for project including compaction with rubber-tired scrapers. 2 hours

May 15 review with Rick areas where topsoil was being stripped in anticipation of embankment construction. Identified area where slash was to be burned. Note that the majority of underlying soils are predominately granular. 2 hours

June 10 review with Rick embankment construction progress including soft area on east leg near cul-de-sac. Agree with suggestion to straighten out cul-de-sac by shifting slightly north. Discussed and agreed to eliminate centerline culvert at approach with 450<sup>th</sup> Street provided positive drainage is maintained. 2 hours

June 15 review with Rick proof roll expectations for embankment in conjunction with aggregate base installation. Observe soft area on east leg of cul-de-sac. 1 hour

This period	9.0 hours	\$ 95.00 / Hour	\$ 855.00
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Total this Invoice			\$ 855.00
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