## EDNA TOWNSHIP MEETING REPORT OF MAY 21, 2013 www.ednatownship.org

## Approved June 18, 2013

Board members present:

Bill Norris, Chairperson Dennis Sazama, Supervisor John A. Krueger, Supervisor

Carol Nelson, Clerk Karen Marthaler, Treasurer

Audience:

Doug Ackling Gary Benson Torey Sonnenberg

1. Introductions Call to Order Pledge of Allegiance

2. Agenda: adjust & approve

Norris adds these concerns to General Road Report: 1] Devil's Lake Road 2] cul-de-sac on East Paul Lake Drive 3] additional gravel needed on East Little McDonald Drive 4] chloride treatment for gravel roads. Sazama made the motion to accept agenda with the additions, Krueger 2<sup>nd</sup>. Motion approved 3/0.

- 3. Bounties: none reported
- **4. A.** General Road Report:
  - **a.** The supervisors did road inspection 2 separate days in late April. The Report was printed by Krueger and given to Board members. .
  - **b.** Sazama made the motion to do gravel addition to the 5 roads that need more gravel, Minnesota Street, Fort Thunder Road, 380<sup>th</sup> Avenue, East Little McDonald Drive & 423<sup>rd</sup> Avenue. Krueger 2<sup>nd</sup>. Motion carried 3/0. This work will be done by Sonnenberg's Road Maintenance. Fawn Oaks Trail needs Brushing. Sonnenbergs will do that work also.
  - **c.** Sazama made motion to have Sonnenberg's add riprap to where the culvert is by the access on Big McDonald Lake. Krueger 2<sup>nd</sup>. Approved 3/0
  - **d.** Devil's Lake Road needs fill. There is a hill behind the slough. Question asked: "Could Edna Twp. buy fill from the resident(s) who own the hill?". The Supervisors will need to file for permit(s) with Land & Resources Management. Edna Twp. will need to purchase the fill. This fill could bring Devil's Lake Road up to Edna Twp.'s minimum standards of 22' wide. All the work will be done in Twp. right of way

Will need to notify all residents on that part of the road of this work to be done. Need to give notice of intent to remove trees, even from Township right of way. Removed trees need to be cut & left for landowners.

If the road cost will be over \$40,000, are required to request sealed bids. 1. Determine cost of purchasing the fill.

**2.** Check to see how long it takes to get a permit. The permit will require drawings. Application needs to be in 18 days before OTC meets. Then it takes 2 weeks to be approved. D. Ackling's expertise would be useful in completing the permit application. Krueger made motion to <u>Begin the permit process</u>. Norris 2<sup>nd</sup>.

Question asked; "If you fill in a wetland, don't you have to create wetlands elsewhere?". This concern is addressed in MN Statute 103G.245. Basically, applying for a permit sets into motion Land & Resource Mgnt's requirements for that specific project as what a township can or cannot do regarding public waters and wetlands. Motion approved 3/0.

Krueger made the motion to get estimates from the property owners for the cost of the fill & for labor. Sazama  $2^{nd}$ . Motion approved 3/0. [Not clear as to which Supervisor will do this.]

**e.** Krueger wants some safety cones available. Edna Twp. does have extra safety cones. John can pick them up from Chairman Norris.

## 4. B. Contractor Road Report

Currently, all roads need to be graded. Sonnenberg's will try to get all of them done by Memorial weekend.

5. Clerk's Report: Correct & approve

Krueger made motion to approve this report. Sazama 2<sup>nd</sup>. Approved 3/0

**6**. Treasurer's Report:

Year to date revenue is \$30, 286.52. Total current capital = \$138,300.08 Sazama made motion to approve, Krueger  $2^{nd}$ . Approved 3/0.

Edna pays half of the costs for maintaining Engstrom Beach Road. Dora Twp. contracted with Quality Paving for crack sealing a shared township road. Edna's half of the cost was \$937.50.

- 7. Claims for Payment: Discuss & approve/not approve current Claims
  - **a.** Error on # of hours worked by Sonnenbergs was created by Clerk Nelson. This does not affect the actual cost. Krueger made motion to approve claim payments. Sazama 2<sup>nd</sup>. Approved 3/0.
  - **b**. Need to add a claim for OTC, \$500 for permit application for Devil's Lake Road. Motion made by Sazama. 2<sup>nd</sup> by Krueger. Approved 3/0.
- **8**. Public comments & correspondence:
  - **a.** Gary Benson wants dust control chloride placed in front of his house. This is a minimum maintenance road #385th would need about 100 yards of gravel treated. North Central did do that work for Edna Twp. in 2012. The work was satisfactory. Both North Central & Fergus Falls Power Pump were contacted before this meeting for estimates. North Central will charge the same amount as was charged in 2012. F.F. Power Pump's estimate was unclear. Sazama made motion to hire North Central to apply chloride for less than \$5000, 2<sup>nd</sup> by Krueger. Approved 3/0.
  - **b.** Perham Public Library sent a thank you for donation approved at the Annual Meeting, 2013.
  - c. Neighbor to Neighbor program sent an introductory letter of the services they have available.
  - **d.** Attorneys from St. Michael sent an introductory letter, seeking Edna Twp.'s legal work.
- **9.** Unfinished business:

This was completed during the Road Repair report.

10. New Business:

Residents on East Paul Lake Drive wants stop signs placed in the cul-de-sac to eliminate parking on the road and parking on private land. There is a neighboring home that hosts many guests often. This means there are many cars blocking parts of the road. Legally, Edna Twp. can make a point. Is it legal to put up no parking signs? Norris will ask this question of the attorney at MAT. No decision made at this time.

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	Web Site	Job Descriptions	Education- Summer short courses are offered in
	Fergus Falls by th	ne MN Association of Townships. No me	mber of the Board is planning to attend.
<b>12</b> .	Other:		

**13:** Adjourn Meeting at 9:05 :

Submitted by Carol Nelson, Clerk Edna Township, Otter Tail County, MN

## **CLAIMS TO BE PAID**

Otter Tail County Treasurer	Mixed Sand & Salt	\$1,928.96
Karen Marthaler	Salary & 1 Meeting	\$ 224.52
Carol Nelson	Salary & 1 meetings	\$ 247.91
Sonnenberg Road Maintenance	Snow Plowing	\$2,321.50
Quality Paving & Seal coating	Crack sealing	\$ 937.50
Otter Tail County	application for Permit	\$500.00
City of Dent	Fire & emergency protection	\$14,222.50
Dent Lions	Rent of Senior Center for 1 year	\$600.00
	TOTAL	\$20,982.89