

Report of March 19, 2013    Next Board Meeting is May 21, 2013

Board members present: William Norris, Chair    Dennis Sazama, Supervisor    John Krueger, Supervisor  
Carol Nelson, Clerk    Karen Marthaler, Treasurer  
Others: Terry Marthaler    Rick Sonnenberg    Lyle Smith  
Gary Schattschneider    John Schattschneider

**TOWNSHIP BUSINESS**

1. Introductions      Call to Order      Pledge of Allegiance

2. Agenda: adjust & approve

Sazama added mailboxes & pushing back the big banks of snow to #4. Road report. Sazama made motion to approve the agenda, with the additions. Krueger 2<sup>nd</sup>. Approved 3/0.

3. Bounties: Nothing

4. Road Report:

Contractors – have been working on the roads nonstop, Norris urges them to keep plowing.

“We are up to our neck in snow.”

Sazama was with them Tuesday 3/12. Sonnenberg’s are running all of their equipment & the machines need continuous maintenance &/or repair. A resident requests that Sonnenberg’s add their start time to their billing. How long does it take to do each of the priority roads?

Current conditions mean there is no place to put the existing snow. Mailboxes = many are down. Snow is now level with the top of the mailboxes. Otter Tail Cty’s snow removal policy states: “If plows hit the mail boxes, the county pays. If snow hits the mail box, residents pay.” The Supervisors have concerns.

1. Can we require the swing away mailboxes? 2. Mailbox heights are specified, most are installed too low.

3. As an independent contractor, D. Sazama is responsible for any damage he causes. 4. Krueger would like to have the contractor be responsible for mailboxes hit by the plow. 5. How about putting something on the agenda for the next Annual Meeting? Would residents be willing to go half & half on paying for replacing ALL mailbox posts with the swing arm post? 6. Norris is all in favor of a policy, for height, distance from center of the road. Norris made the motion to place on the website, a mailbox update policy. Sazama 2<sup>nd</sup>. Passed 3/0.

Krueger will research the prices for doing this and find out who/how many residents would be interested. Could a contractor install them all, correctly? If residents chose to not participate in this mailboxes & installation plan, any damage will become residents’ liability.

5. Clerk’s Report: Correct & approve. Remove statement on contractor staying 6’ away from mailboxes. Cannot find back up for that statement.

Motion to approve made by Krueger, Sazama 2<sup>nd</sup>. Approved 3/0

6. Treasurer’s Report: as of February 19, Income = \$7.24, expenses = \$14,771.58. Working capital = \$174,242.13.

Norris made the motion to approve, Sazama 2<sup>nd</sup>. Approved 3/0

Information shared by Supervisor Krueger; MAT recommends a 6 month reserve fund be on hand for Township emergencies. In the past, Edna Twp. had reserves enough to place money in a CD. Having a reserve operating budget would be a great thing.

7. Claims for Payment: Krueger made motion to approve and pay the claims, Sazama 2<sup>nd</sup>. Approved 3/0.

8. Public comments & correspondence:

A resident suggest that contractors send one plow through all roads early in the snow removal process. Plowing a single swath, one vehicle wide, would help, residents get out for work.

9. Unfinished business:

10. New Business: none at this time

11. Administrative Business:

Web Site

Education = spring short courses

Job Descriptions

Swearing in reelected officers; will need to be done at a later date.

Krueger made the motion to keep Bill Norris as Board Chairperson. Sazama 2<sup>nd</sup>. Motion carried.

12. Other: will need to hold the Township Inhouse Audit at the April 16 Meeting. Announcement to be placed on website and in The Focus.

13: Adjourn Meeting at 9:01 :

Respectfully submitted,

Carol Nelson, Clerk

Approved on April 16, 2013

**CLAIMS TO BE PAID**

Karen Marthaler	Salary & wages	\$281.67
Karen Marthaler	Office supplies, mileage	\$143.04
Echo Dockter	Election, Head Judge	\$80.10
Carol Myhre	Election, Judge	\$47.50
Sharon Guck	Election, Judge	\$45.00
Perham Area Community Center	Donation, Annual Meeting	\$125.00
Perham Public Library	Donation, Annual Meeting	\$750.00
E. Otter Tail Cty Historical Society	Donation, Annual Meeting	\$125.00
MN Association of Townships	Training for 3 board members	\$150.00
MN Association of Townships	Training for 1 board member	\$50.00
MN Association of Townships	Training for 1 board member	\$50.00
Sonnenberg Road Maintenance	Snow Removal 135.5 hours	\$10,975.50
Sonnenberg Excavating	Snow Removal	\$3,272.50
Carol Nelson	Wages	<u>\$389.97</u>
	<b>TOTAL</b>	<b>\$17,110.28</b>