

# EDNA TOWNSHIP BOARD MEETING

MAY 15, 2012

[www.ednatownship.org](http://www.ednatownship.org)

Report of Board Meeting held April 17, 2012

Next Scheduled Meeting is June 19, 2012

## Board Members Present

William Norris, Chair

Dennis Sazama, Supervisor

John A. Krueger, Supervisor

Carol Nelson, Clerk

Karen Marthaler, Treasurer

## Others Present

Dave Heyer

Terry Marthaler

Doug Ackling

Odell Nelson

David Wenzel

Bill Putnam

Darrell Nordick

Allan Damman

Lyle Smith

Rick Sonnenberg

Bob Williams

Doug Ackling

John Haremza

Rick Birkeland

## Call to order

1. Chairman Norris called meeting to order at 8 pm with the Pledge of Allegiance.
2. Agenda

Under Road Report #5 \*\*\* add Devils Lake Road,

Under New Business #11 C. \*\*\* add decision on payment of loan.

Motion to approve agenda was made by Krueger, Sazama 2<sup>nd</sup>. Motion approved 3/0

4. Gopher Bounty = nothing

## 5. Road Report

a) Sonnenberg's: Question asked of the audience if they had concerns over the road work done in the past month. There were no replies.

b) Inspections: Supervisors & Sonnenbergs have inspected most of paved roads for damage. There are many concerns. They must wait until there is money available to move forward.

c) Repairs:

1] Chairman Norris [via past chairman Jim Nigg] has received a letter from Home Land Security/FEMA regarding the work done in 2011 on North Little McDonald Drive regarding the public access & the road. This letter states that all the requests for reimbursement have been approved.

2] There are some specific requirement for the repair process. Conversations and written requirements from FEMA are needed. There are 1900 cu yards of fill matter & debris to be removed. FEMA states that Edna Twp needs a consensus from the residents to change previous orders from FEMA & Home Land security. FEMA wants the roads reconstructed to their original shape. One concern is whether or not Otter Tail County Commissioners will approve an Outlet for drainage from Little McDonald Lake.

[Outlet was approved on 4/24/2012, with county controlling this outlet.]

Even if the outlet is approved, it will take time to get it built & to lower the lake level. The roads need to be maintained until that happens. Roads need to be improved now into passable condition, with shoulders steady. FEMA says it is possible to get an extension on removing the sand that was approved & added in 2011. FEMA wants to know what residents want so there .

Sazama stated that all the roads should be built up & made safe. Norris does not believe that Edna Township should create a permanent solution at this time. Chairman Norris expects there to be a 2 year time interval before this work can be finalized.

3] The question was asked of Dave Heyer, Engineer, as to what kind of base we need to repair damaged roads. Heyer replied that Edna Township needs to work with FEMA. If approved, Heyer would recommend building in a crown on the road & also leveling the road. Roads need to be stabilized right now, 2" of class 5 would be useful. If the lakes ever stabilize, the current gravel would be useful. For example, East Little McDonald Drive has never had road shoulders.

4] Heyer continues, "Get the new subdivision specs from Otter Tail County, then offer these specifications to FEMA. Roads would need a minimum of 20 feet of good, stable underlay. Road will need to be bladed & shaped more than once. Call for quotes to scrape road down to create stabilization, then add 2-3 inches of class 5. This must all be paid for by Edna Township.

Sazama made the motion to get quotes for getting roads up to minimum specifications so road can survive for 2 years. This would be for North & East Little McDonald Drives and quoted as 2 separate

jobs. Krueger 2<sup>nd</sup>. Motion approved 3/0

5] South little McDonald Drive has damage where the asphalt is eroding. The worst damage is across from fire numbers 36979 & 36951.

d) Minimum maintenance roads: Heyer has the resolutions ready for Supervisor signatures.

The number of minimum maintenance roads remains the same.

Sazama made the motion to approve the road report. Krueger 2<sup>nd</sup>. Approved 3/0.

e) Krueger made the motion to approve setting aside up to \$14,500.00 for purchase of crack sealing materials & \$14,500.00 for the work. This would be part of the road expenses. Contractors Arntson & Swanson will provide the services & the product. Sazama 2<sup>nd</sup>. Motion approved 3/0

f] Devils Lake Road is holding up better than expected. Attorney Svingen will get paper work together so all residents can sign & approve Edna Township bring this road up to specs. All residents on Devil's Lake Road are in Edna Twp.

#### 6. Clerk's Report - corrections

Claims to approve & pay for March was incorrect. The total was \$10,133.17 instead of 10,183.17.

Krueger moved to approve the report with the sum corrected, Sazama 2<sup>nd</sup>. Motion passed 3/0

#### 7. Treasurer Report

Edna Twp received a total of \$25,835.06 from March to April & spent \$23,646.92. Sazama made the motion to approve. Krueger 2<sup>nd</sup>. Approved 3/0

#### 8. Approve claims - on hold until decision on loan is made.

#### 9. Public Comments -

Residents from East Little McDonald Drive, North Little McDonald Drive, South Little McDonald Drive and Devil's Lake Road brought up concerns about the condition of their roads. Edna Township Supervisors were aware of most of the damage. When there is money deposited into the bank account, quotes will be requested (or before). Work may begin after a quote is accepted from a contractor.

#### 10 Unfinished Business

A Muskrats are causing serious road damage. Postpone this discussion until we have information from the DNR.

B FEMA - still waiting for deposits.

C Road line agreements. Bill did talk w/Norb Benke. Mr. Benke likes the agreements as they are now.

D Lawsuit - most depositions have been taken except for two of the past supervisors. It is being handled by Minnesota Association of Townships Insurance Trust. They hire and pay the attorney and provide assistance if needed.

E Short courses discussion postponed until May meeting.

F Pay Township load??

Krueger made motion to extend loan for one year. Sazama 2<sup>nd</sup>. Edna Twp does not want any prepayment penalties. The intention is to pay off the loan after the FEMA deposit arrives.

Motion was approved 3/0. Norris will contact the bank.

G Summer short course training will be held in Fergus Falls on June 25<sup>th</sup>. Sazama & Marthaler are unable to attend. Norris, Krueger & Nelson will decide on May 15 if they will attend. Advance registration is needed at \$50/Board Officer.

H Quotes for Township Business were submitted by a) Fergus Power Pump Inc. and Stenger's Dust Control. Reducing gravel dust may be a necessity this summer.

1] Dusting the roads with chloride will lessen dust debris from passing vehicles. Magnesium chloride is less corrosive. Becker County uses magnesium chloride. It stabilizes the top of the road and extends the life of the gravel. Spreading Magnesium chloride on roads is usually done where there are residential homes. If Edna Township does this as an emergency solution for dust, there must be documented reason(s).

2] by Steve Ehnert for mowing ditches Mowing ditches every year and doing all of right of way every four years. is recommended by Mr. Heyer, Engineer, to eliminate/reduce noxious weeds.

3] Otter Tail County Historical Society - would like Edna Twp to appoint a historian to contribute Edna Twp information to document rural schools, camps resorts & farms. Request was first made in 1997. Alvin Buehler could be a positive historian. Krueger will ask Mr. Buehler if he is interested.

12. Paying Claims The Supervisors had voted to wait to pay off the loan amount. Therefore, the current claims were approved for payment. The claim for paying the bank interest charge on the loan needed to be corrected. Sazama made motion to pay claims. Krueger 2<sup>nd</sup>. Approved 3/0

13. Administrative Business

a) Treasurer Marthaler is willing to handle some duties Clerk Nelson has been doing. Sazama made the motion to raise Marthaler's pay by \$50/month. Krueger 2<sup>nd</sup> the motion. Motion approved 3/0.

taking additional duties from clerk,

b) Heyer has the information for establishing the different speed zones for the different township roads.

Krueger made motion to accept the Speed Zone resolution as written, Sazama 2<sup>nd</sup>. Approved 3/0

14. Motion to Adjourn

Sazama made the motion. Krueger 2<sup>nd</sup>. Approved 3/0. Adjourned at 9:22 p.m.

Respectfully Submitted by

Carol Nelson, Clerk

CLAIMS PAID APRIL 2012

Perham Printing	copies for Annual Meeting	#2371	\$ 17.30
Dent Lions	Rent for 2012 2372	#2372	\$ 600.00
Otter Tail County	Mixed sand and & mixed salt	#2373	\$ 620.00
Quality Paving & Seal	seal coating & crack sealing	#2374	\$ 937.50
	half Engstrom Beach Road		
Sonnenberg Road	blading gravel roads	#2375	\$2,998.50
Maintenance			
Carol Nelson	Salary & meetings + short course	#2376	\$ 308.71
Karen Marthaler	Salary & meetings	#2377	\$ 238.55
William Norris	Meetings & wages	#2378	\$ 547.27
William Norris	Web site subscription	#2379	\$ 119.00
Farmer's State Bank	Interest on loan	004	\$ 96.95
<b>Total For Selected Claims</b>			<b>\$6,483.78</b>