

## EDNA TOWNSHIP BOARD MEETING MARCH 20, 2012

Report of Board Meeting held on FEBRUARY 21, 2012

Next Scheduled Meeting is APRIL 17, 2012.

### Board Members Present

James Nigg, Chair

Carol Nelson, Clerk

William Norris, Supervisor

Karen Marthaler, Treasurer

### Others Present

Dave Heyer

Linda Nigg

Odell Nelson

Terry Marthaler

Dennis

Anderson

1. Supervisor Chairman Jim Nigg opened the meeting with the Pledge of Allegiance.
2. Agenda Additions #10 add Henry Knoll letter regarding field drain system, to #12 add salary discussion. Motion to approve made by Nigg, Norris 2<sup>nd</sup>. Approved 2/0
3. No gopher bounty requests
4. Road Maintenance no immediate concerns

In general - roads that have been filled in with sand/gravel are very rough. Not much that can be done with these roads until spring. They are also hard to plow. Supervisors have been approached about the road heave in front of the castle house. Two residents believe they have the solution. Bump Warning Signs have been posted at that spot. They do pass reflectivity requirements.

5. Clerk's report - No corrections are needed. Norris moved to accept, Nigg 2<sup>nd</sup>, approved 2/0
6. Treasurers report - income = \$2865.21, expenses - \$6374.50. Norris moved to approve Nigg 2<sup>nd</sup>, Approved 2/0

- 7 Claims Nigg moved to pay, Norris 2<sup>nd</sup>, approved 2/0

Question asked of Dave Heyer to explain his claim. Answer - He did work that is above & beyond his bid; researched recorder's office for information and found out what is being done with the old signs.

- 8 Other - FEMA has not transferred any funds into Edna Twps. account. Nigg has been trying to reach the FEMA liaison.

Hobart Township is holding an April meeting for AIS [Aquatic Invasive species]

9. Unfinished business

Sign inventory = Heyer asked if Edna Twp wants a formal sign policy for signing standards?

Supervisors Answer is No.

Signs are expected to last for 10 years. Heyer has a listing of almost all the roads, needs to include Minnesota Street. Heyer will contact neighboring Townships on shared roads to build current & effective road maintenance agreements.

Speed zones - a. an urban district with houses & driveways every 50-75 feet can be posted at 30 mph, b. residential road ways less than ½ mile can be posted at 25 mph, c. - other residential districts can be posted at 35 mph. Resolutions would be prepared, signed, filed & copy sent to O. T. Cty sheriff for enforcement. Supervisors will come up with a list of roads & signs & submit this list to Heyer for the resolutions.

c. Changes to Budget to be submitted at Annual Meeting; reduce major road repair by \$10,000 & transfer this \$10,000 to crack sealing amount. This would not change the total Roads & Bridges budget.

Educational opportunities are listed on agenda. Web site is added to as information is sent to Norris. Needs

10. New business a. DNR report; Nigg has completed the report calculating the gallons of water pumped from the wetlands into Little McDonald Lake, by the new access. \$140 is the minimum charge & Edna Twp's total cost. Nelson has the report, one copy to be sent with the check to the DNR, the other will be filed with Twp records.

b. Henry Knoll wants permission to keep his septic tank in the road right of way, there is no room elsewhere. He wants to increase the size of his tank. Edna Twp will support his activity as long as Mr. Knoll gets permits from O. T. County. His new tank will not come further into the right of way. Norris

made motion to approve, Nigg 2<sup>nd</sup>. Approved.

**11. Pay claims**

**12. Administrative business**

Shared twp line/done job descriptions/no changes supervisor assignments no change  
Salaries - Nigg did presenting of information \$250/month across for treasurer & supervisors,  
\$325/month for clerk. Suggestion made to put salary discussion on annual meeting agenda.

**13.** Meeting adjourned at 9 pm. Norris made the motion, Nigg 2<sup>nd</sup>. Motion approved 2/0.

**14.** Officers will remain to do audit. Nigg made the motion to open for annual audit. Norris 2<sup>nd</sup>.

Random comparisons of Treasurer's records & Clerk's records were done. They all  
agreed/matched.

Supervisors signed to officially approve records.

Audit completed and closed.

**2/21/2012 CLAIMS PAID**

MN DNR	water transfer fee, North Little McDonald	\$ 140.00
Otter Tail County Treasurer	mixed salt & sand	\$ 610.00
Sonnenberg Road Maint.	snow plowing/road grading	\$3,639.75
East Otter Tail County	dues, local, state, national	\$ 602.34
Assoc. of Townships	subscription to MAT newspaper	
Brad Helmeke Ltd.	preparation of taxes	\$ 95.00
Internal Revenue Service	annual tax payment	\$ 375.81
Carol Nelson	wages & salary	\$ 247.91
Karen Marthaler	wages & salary	\$ 177.74
Farmer's State Bank	interest payment on loan	\$ 90.70
Heyer Land Surveying	finalize sign inventory & replacing	<u>\$1,150.00</u>
		\$8,139.25